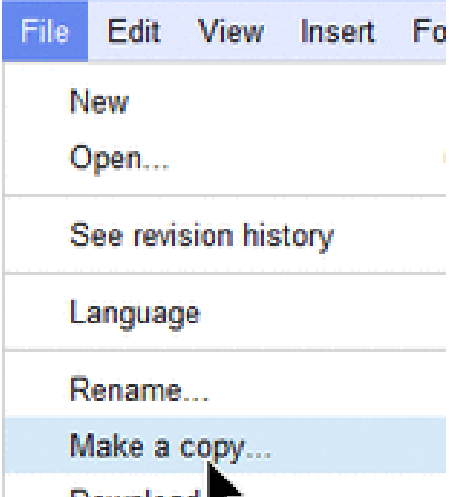

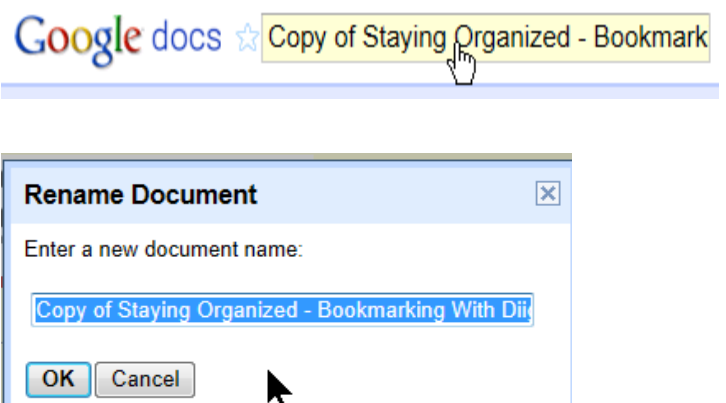
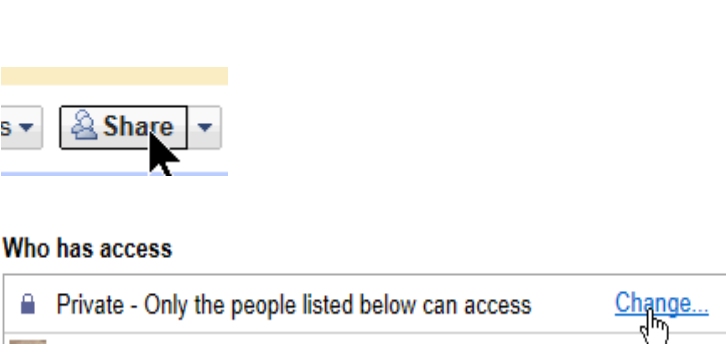
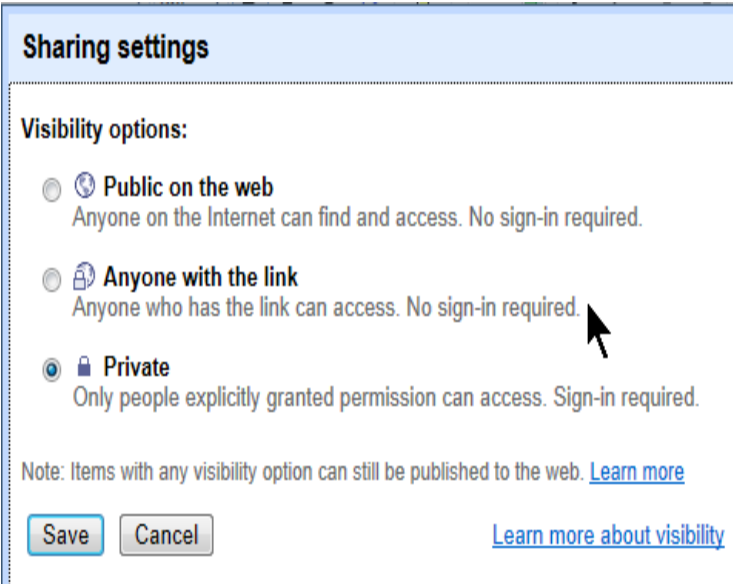


How to Edit the lessons on the 21things4student site and modify them:

We want to encourage you to use any of the student activities on the [21things4students](http://21things4students.com) site, and modify them to suit your own setting and classroom. We request you not remove the teacher name credited with the lesson, but to add your name to the box at the bottom. You will need a Google docs account to access and edit these.

Before you start these directions, **log into your Google docs account.**

 <p>The screenshot shows the Google Docs 'File' menu. The 'Make a copy...' option is highlighted in blue, and a mouse cursor is pointing at it. Other visible options include 'New', 'Open...', 'See revision history', 'Language', 'Rename...', and 'Download as...'.</p>	<p>Step 1. Open one of the student activity buttons on the 21things4students pages or click either of these buttons which are hyperlinked to a student activity to try this out.</p>  <p>The image shows two buttons. The first is a blue button with the text 'Bookmarking with: diigo'. The second is a yellow button with the text 'Mission Possible'.</p> <p>Step 2. Once the document is open, click on the File menu and select "Make a Copy..."</p>
 <p>The screenshot shows a Google Docs document titled 'Copy of Staying Organized - Bookmark'. A 'Rename Document' dialog box is open, showing the current name 'Copy of Staying Organized - Bookmarking With Diigo' in a text field. The 'OK' button is highlighted, and a mouse cursor is pointing at it.</p>	<p>Step 3. Click on the name of the document, and in the Rename Document window, create a new name for the document.</p>
 <p>The screenshot shows the 'Share' button in the top right corner of the document. Below it, the 'Who has access' section is visible, showing 'Private - Only the people listed below can access' and a 'Change...' link. A mouse cursor is pointing at the 'Change...' link.</p>	<p>Step 4. Edit the lesson and save it, modifying the <u>NETS-S</u> and <u>METS</u> standards as appropriate.</p> <p>Step 5. If you want to make it available for others to view, click the Share button (top right) and where it says "Who has access" you can click on the "Change" link to make it available to others.</p>

 <p>Sharing settings</p> <p>Visibility options:</p> <ul style="list-style-type: none"> <input type="radio"/> Public on the web Anyone on the Internet can find and access. No sign-in required. <input type="radio"/> Anyone with the link Anyone who has the link can access. No sign-in required. <input checked="" type="radio"/> Private Only people explicitly granted permission can access. Sign-in required. <p>Note: Items with any visibility option can still be published to the web. Learn more</p> <p><input type="button" value="Save"/> <input type="button" value="Cancel"/> Learn more about visibility</p>	<ol style="list-style-type: none"> 1. Private (default) – keeps it only visible to you. 2. Anyone with the link (no sign-in required) lets you email or post the link for students or others to click on to access the document. 3. Public on the web makes it available for anyone to find and access. Note if you include your email address on it, or other personal information, then that will become public as well.
<p>Sharing with our 21things4students team.</p> <p>*Send a link to your document to our 21things4students@remc.org address.</p>	<p>If you create a new student activity that goes with any of the pages or categories on the 21things4students site we encourage you to * share it with us and give permission to be added as an additional activity.</p> <p>*Make it available to anyone with the link and then email us the link.</p>